Research and Enterprise

EPSRC Impact Acceleration Account Funding Awards

Application Form

*Please type or complete in black ink (minimum font size 10). The length of this form is restricted to a maximum of 6 pages to answer questions 1 to 11. There can be 1 additional optional page for any diagrams that may help define the project. There will need to be 1 page for a Gantt Chart or project work plan and 1 separate page for signatures.*

1. Principal Investigator

|  |  |
| --- | --- |
| Name and title | |
| Current position | |
| University Department Name | |
| Work address | |
| Work telephone number | Work email |

2. Named Researcher, Fellow, or Secondee (In some instance this may be the PI)

|  |  |
| --- | --- |
| Name and title | |
| Current position | |
| Work telephone number | Work email |

3. Previously funded EPSRC IAA Projects

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| Have you previously received IAA funding (for any project)? Yes / No |
| If “Yes”, please provide a short synopsis of the impact achieved |
| Has a report been submitted? Yes / No |

4. Previous work leading to this application

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| What is the technology, idea or opportunity that you would like to be develop?  *(please provide a clear and concise overview)* |
| Grant(s) on which this project will build *(please provide title, funder reference number and links to relevant entries on “Grants on the web” where available.* |

5. Aims and Objectives

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| What type of project is this? (Please consult the Guidance Notes and select one only)  Outward Secondment ¨  Inward Secondment to the University ¨  Collaboration Catalyst ¨  Demonstration of Commercial Principle ¨  Enterprise Fellowship ¨  Non-Commercial Project ¨ |
| Title of Project: |
| Description of proposed activities during the project (*Also provide a Gantt Chart)* |

All applications should be registered on the Research Application System (RAS).  Applicants should work with the relevant Faculty Finance Office to calculate project budgets. **Please be in contact with your Faculty Finance Office at least 5 days in advance of the call deadline.**

6. Project Details

|  |  |  |
| --- | --- | --- |
| Total duration of the project  (Individual project strands have specific timeframes for completion, please check guidelines) | Start date | End date |

|  |  |
| --- | --- |
| Funding requested *(Please do not include any overhead figures)* | |
| Salary *(& associated superannuation & NI contributions)* | £ |
| Travel & subsistence | £ |
| Consumables | £ |
| *(Add other categories as required)* | £ |
| Total | £ |

7. Partner Involvement

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| Would there be an external partner involved in the project? Yes / No |

If “Yes”, please provide details:

|  |  |
| --- | --- |
| Name and address of the external partner *(including the department if appropriate)* | |
| Main activity of external partner | |
| Turnover  *(if known)* | Number of employees  *(if known)* |
| If applicable:  Contact at the external partner *(eg. proposed supervisor of a secondee)* | Telephone number |
| Email |
| Does the Principal Investigator or any named University employee have an equity stake in the Host Organisation? Yes / No | |
| Third party contribution  Is the external partner prepared to make a contribution in cash (e.g. towards travel, accommodation, subsistence etc) or in-kind towards the project? (Please give details and approx. value). | |

8. Impact

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| Who will benefit from this project and why will this award accelerate Impact?  Consider this in terms of time taken or what can be achieved?  *Please outline the specific steps that you will take to achieve this impact (an Impact Plan).* |

9. Further Work

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| What do you see as the longer-term potential this project will unlock or enable, eg how could this project contribute to a future Impact Case Study for REF? *(Please consider approximately a 5-year timeline)* |

10. Equality, Diversity and Inclusion (EDI)

**Briefly outline any** [**Equality, Diversity and Inclusion**](https://www.ukri.org/news/ukri-publishes-equality-diversity-and-inclusion-strategy/?utm_medium=email&utm_source=govdelivery) **(EDI) principles that were considered in the project design/development (***max.100 words)*

11. Responsible Innovation

**Please detail how you have considered the principles of** [**Responsible Innovation**](https://www.ukri.org/about-us/policies-standards-and-data/good-research-resource-hub/responsible-innovation/)**, namely the greater social impact of your proposed initiative in the public interest**.

12. For Enterprise Fellowships applications only - Personal Statement

Why should you receive an Enterprise Fellowship, what do you plan to do and what are your desired outcomes?

Please focus on your personal qualities and plans. Applications that are looking to extend research projects or that are targeting outputs of only research papers or future research grant applications are not going to be successful. (The proposed Enterprise Fellow should sign as the Named Researcher)

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Gantt Chart or Project Work Plan

Please provide Gantt chart or work plan of the proposed project activities (max 1 sides A4)

Signatures

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| --- | --- |
| Signature of Principal Investigator | Date |
| Signature of named researcher (if appropriate) | Date |
| Head of School or Research Director Approval:  I confirm that I have seen and authorise this application. | Date |
| (If the proposed project is a secondment)  External Partner approval: I confirm that I have seen and authorise this application | Date |

Related Invention Disclosure

|  |  |
| --- | --- |
| Is your application based on an existing invention already disclosed to the University? | Yes/No |
| If YES – Please provide relevant IDF number  If you do not know the number, please contact your nominated contact within the Commercial Development Team | IDF number |
| If NO - Please complete an Innovation Disclosure Form   This form is available at the link below\* |  |

\* Invention Disclosure Form (IDF)  
<http://www.qub.ac.uk/Business/Commercialisation/IP-and-innovation/Got-an-idea/>

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| When completed, this signed form should be submitted to Joan Grieve at  [iaa@qub.ac.uk](mailto:iaa@qub.ac.uk) please also include ‘EPSRC IAA’ in the subject heading.  The deadline for submission is **Monday, 11 September** **2023** by **5pm.** |